

#### Important - Please read these instructions fully before starting assembly

If you need help or have damaged or missing parts, call the **Customer Helpline: 01709 534123** Please turn to back page for important information when contacting Customer Helpline.



## Safety and Care Advice

#### Important - Please read these instructions fully before starting assembly

• Check you have all the components and tools listed on pages 2 and 3.

- Remove all fittings from the plastic bags and seperate them into their groups.
- Keep children and animals away from the work area, small parts could choke if swallowed.
- Make sure you have enough space to layout the parts before starting.

- Do not stand or put weight on the product, this could cause damage.
- Assemble the item as close to its final position (in the same room) as possible.
- Assemble on a soft level surface to avoid damaging the unit or your floor.
- Parts of the assembly will be easier with 2 people.

• We do not recommend the use of power drill/drivers for inserting screws,

as this could damage the unit. Only use hand screwdrivers.

- Do Not dispose of packaging until assembly complete.
- Dispose of all packaging carefully and responsibly when assembly complete.

#### Care and maintenance

• To protect the furniture, position the furniture out of direct sunlight and away from direct heat sources such as radiators and fires.

• Do not place the furniture in excessively dry and humid conditions.

• From time to time check that there are no loose screws on this unit.

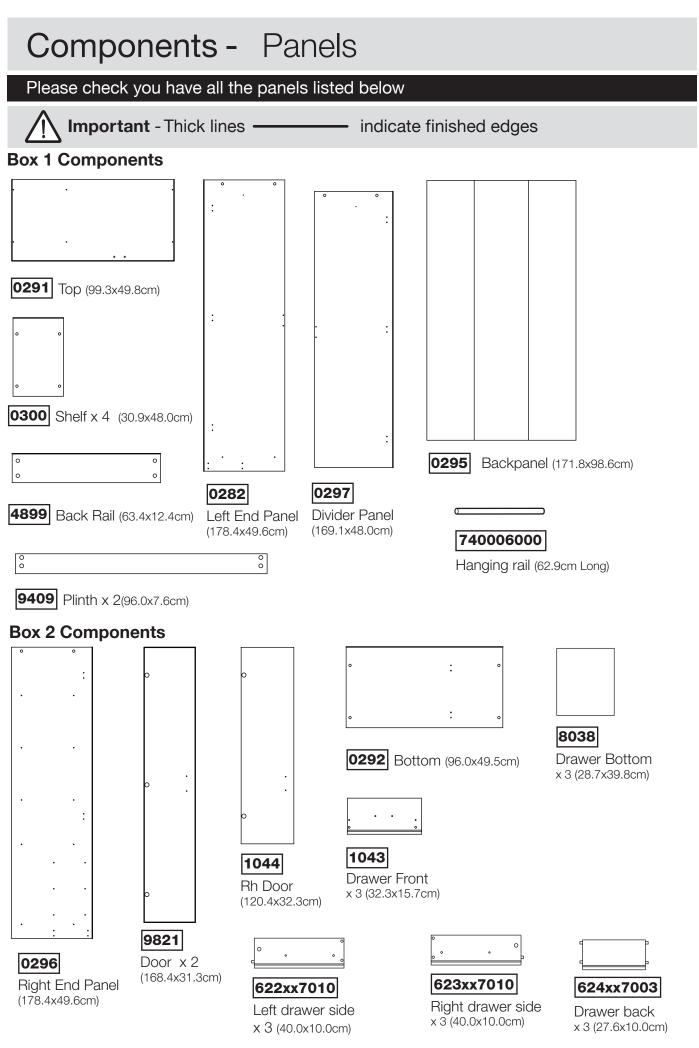
• Always lift furniture when moving it (do not drag) otherwise the joints may be damaged. • Do not place hot or cold objects on the surface, always use protective mats to avoid marking the furniture.

• This product should not be discarded with household waste. Take to your local authority waste disposal centre.

- Clean spills up immediately
- Dust surfaces with a soft, dry, lint free cloth.

• More stubborn marks can be removed using a damp (not wet) cloth. Wipe the surface dry immediately using a soft lint free cloth.

• Do not use detergents, abrasive cleaning products or cleaning products that contain ammonia, solvents or silicone as these may damage the surface finish.

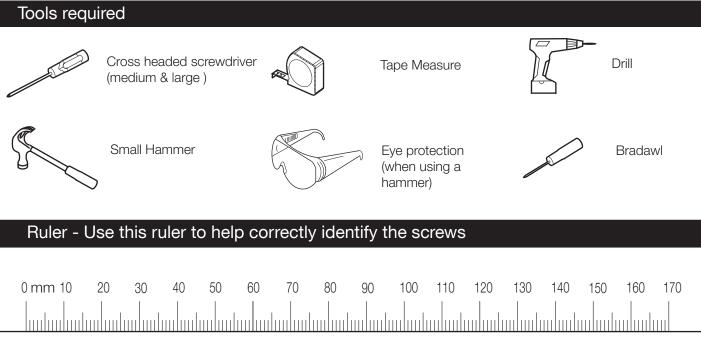


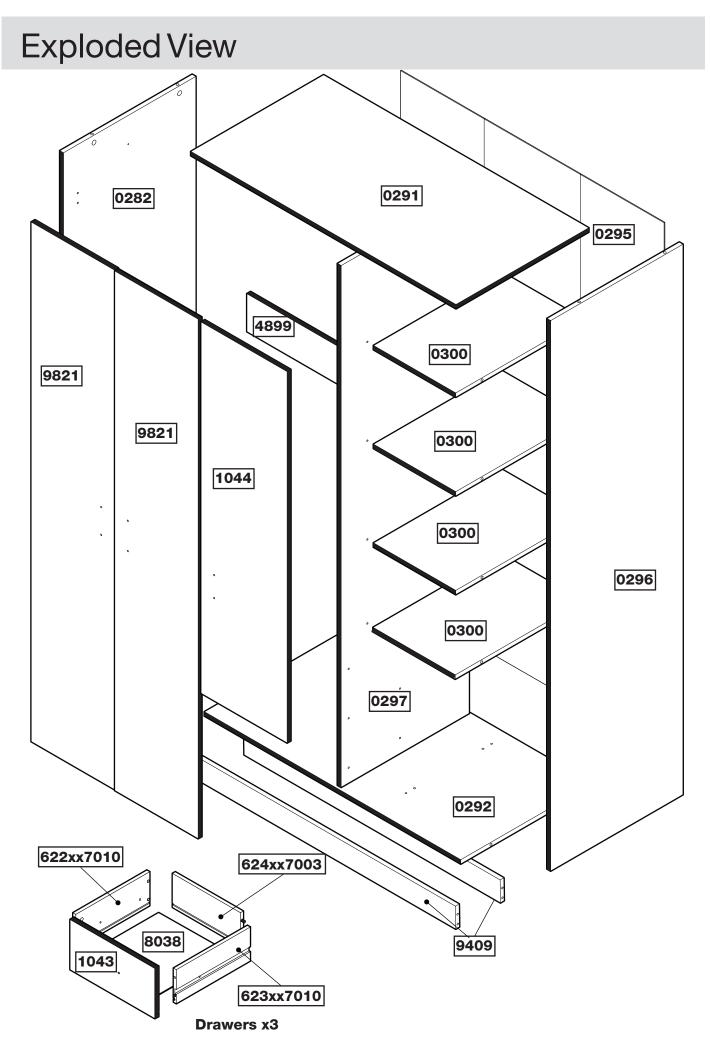
If you have damaged or missing components, call the **Customer Helpline: 01709 534123** Please turn to back page for important information when contacting Customer Helpline.

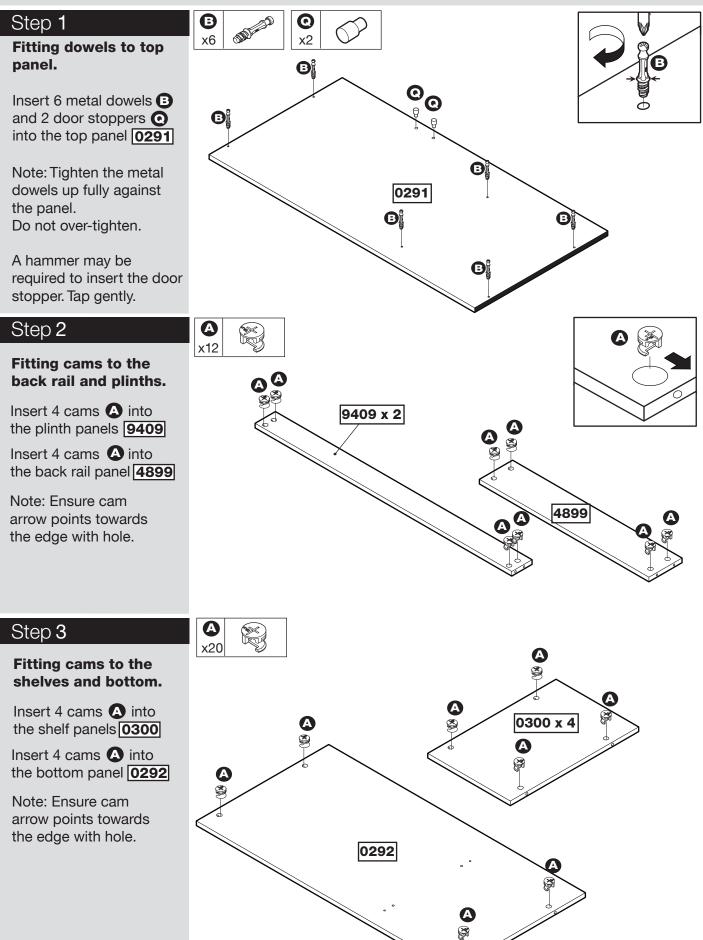
#### Please check you have all the fittings listed below

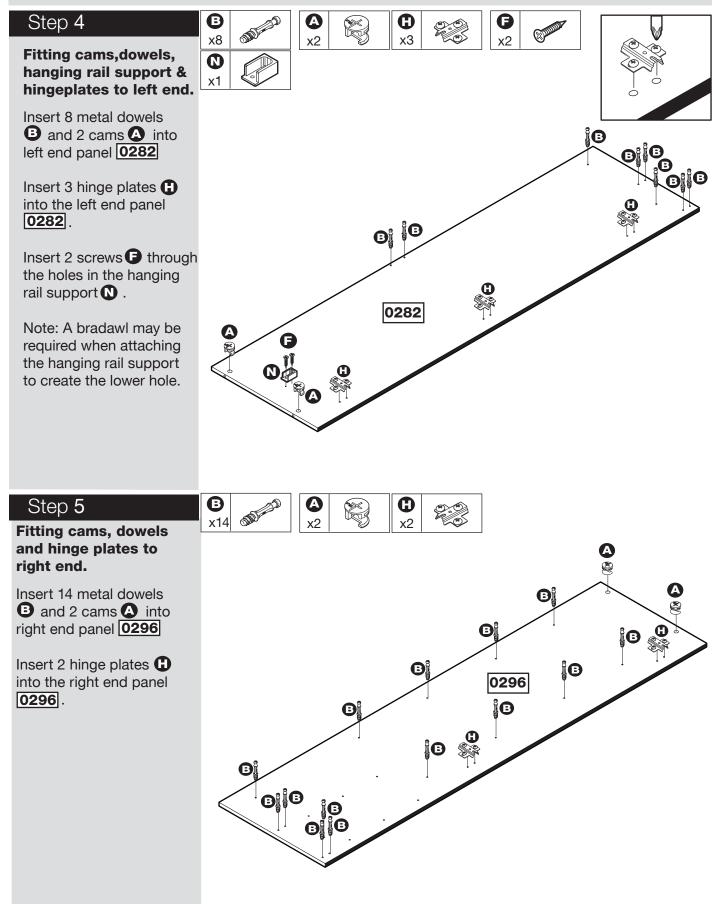
Note: The quantities below are the correct amount to complete the assembly, In some case more fittings may be supplied than are required.

<b>A</b>		Large cam x 38 Code 760001103	B	antenda	Metal dowel x 44 Code 760003004	O	Small cam x 6 Code 760003005
D		Support bracket x 1 Code 760001901	9	0	Panel pin x 60 Code  760001012		12mm screw x 20 Code 690001008
G	Ø	Panel pin guide x 1 Code 684004501	0		Hingeplate x 8 Code 653006000		Fully cranked 26mm hinge x 8 Code 652001120
J	() and the second se	12mm screw x 2 Code 690001099	2		Hanging supports x 2 Code 680006003	P	Runner x 6 Code 760001040
0	$\bigcirc$	Door Stopper x 2 Code 680362030	ß		8mm screw x 12 Code 700003510	0	Handle x 6 Code 643003506
Ũ		18mm bolt x 12 Code 700002021	Ð	()))	9mm bolt x 6 Code 690001078	2	Wooden Dowel x 2 Code 770001006
•	- And	Screw x 2 Code 690001075					





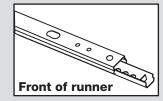




## Step 6

## Attaching runners to the right end panel.

Position the runner so that the second hole from the front of the runner lines up with the pre-drilled hole nearest to the edge of the panel. Use screws (C) to secure the runner.

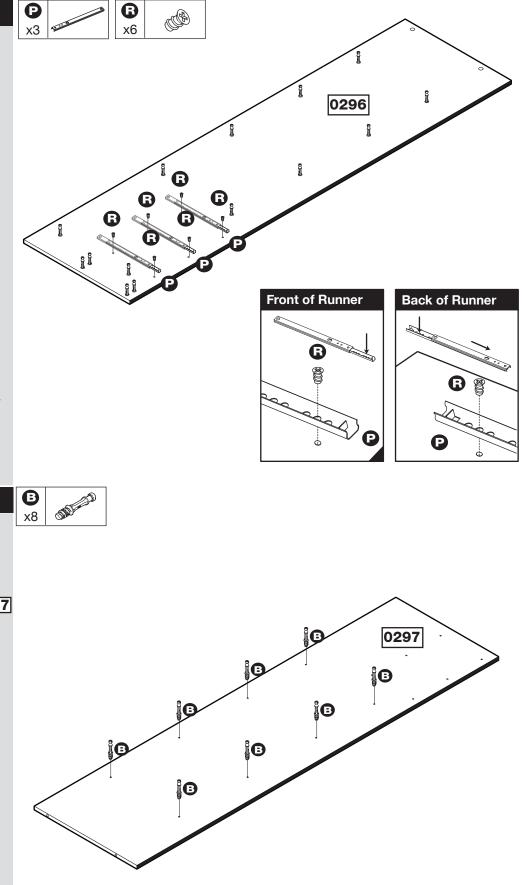


Slide the runner forward revealing the back of the runner. The second hole to the back of the runner will now line up with the second pre-drilled hole.

## Step 7 B Fitting dowels

to divider.

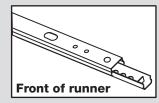
Insert 8 metal dowels **B** into divider panel **0297** 



## Step 8

## Attaching runners to the divider panel.

Position the runner so that the second hole from the front of the runner lines up with the pre-drilled hole nearest to the edge of the panel. Use screws **B** to secure the runner.



Slide the runner forward revealing the back of the runner. The second hole to the back of the runner will now line up with the second pre-drilled hole.

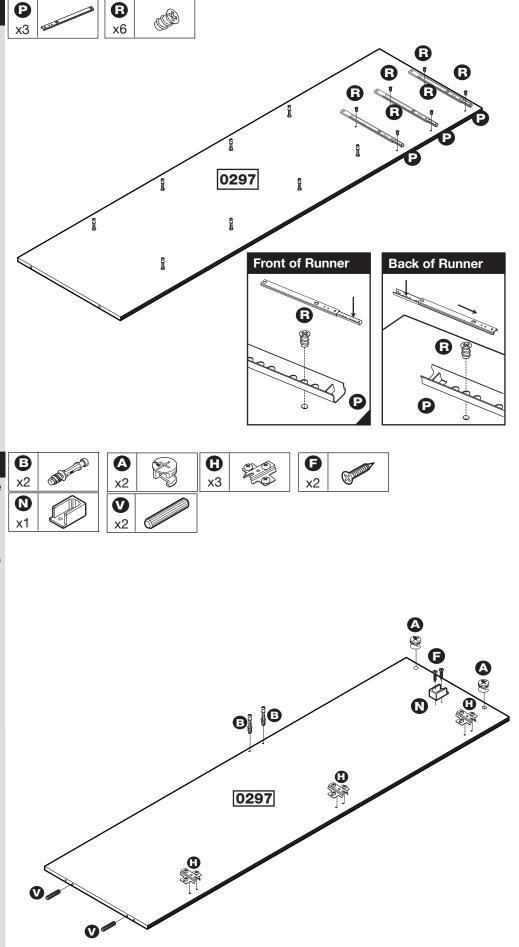
#### Step 9

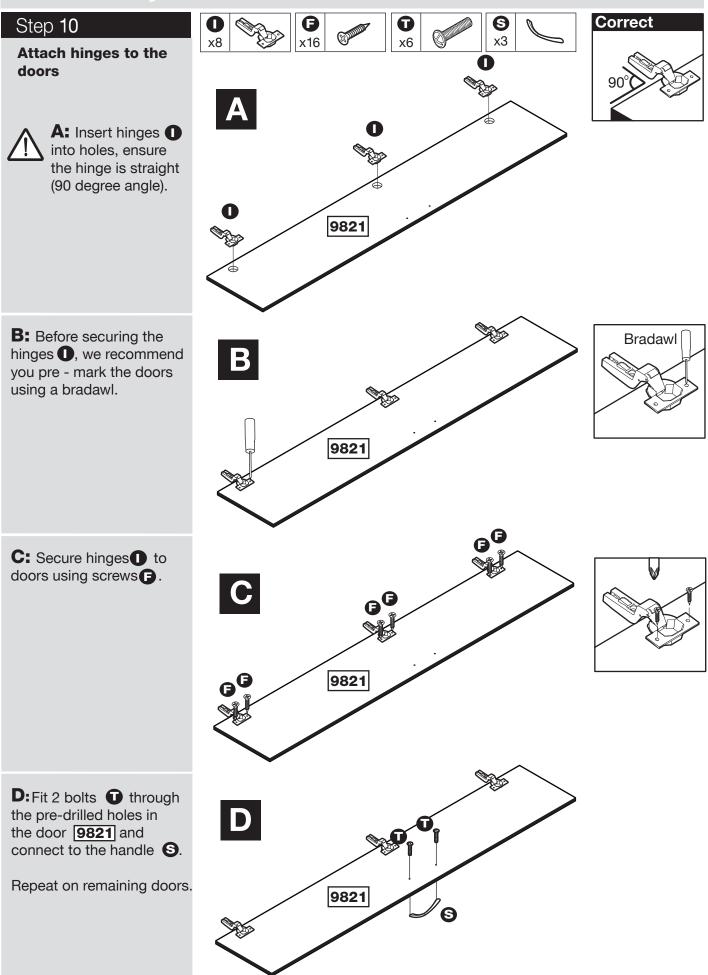
Turn Panel over. Use the packaging your unit came in to ensure the fittings in the reverse do not damage the floor. Fitting cams,dowels, wooden dowels, hanging rail support & hingeplates to divider.

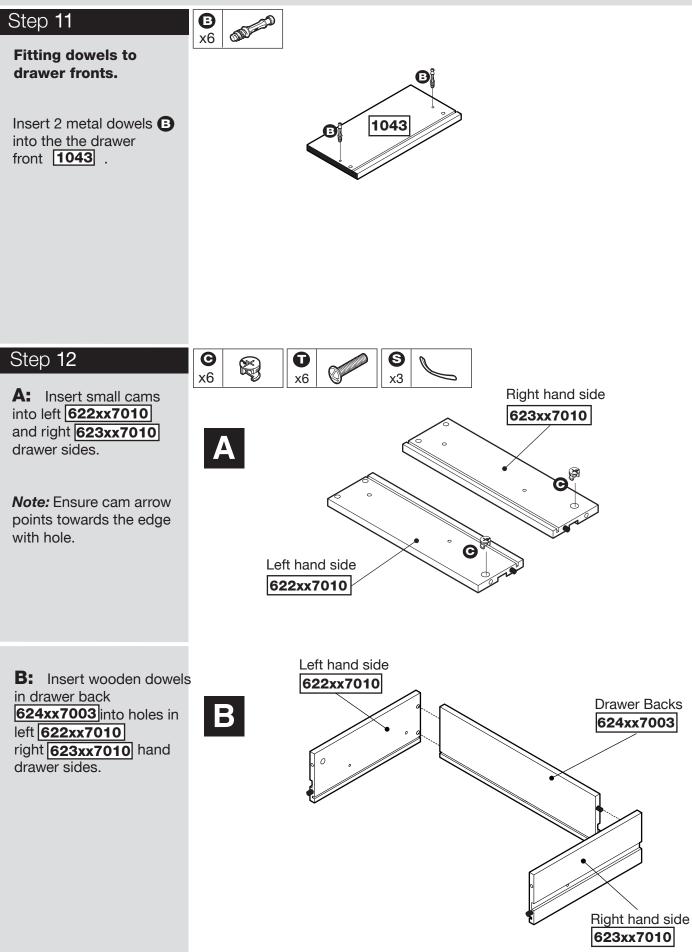
Insert 2 metal dowels and 2 cams (a) into divider panel (0297) Insert 3 hinge plates (f) into the divider panel (0297).

Insert 2 screws 🕞 through the holes in the hanging rail support 💽 .

Note: A bradawl may be required when attaching the hanging rail support to create the lower hole. Insert 2 wooden dowels into inner holes in divider panel **0297** 







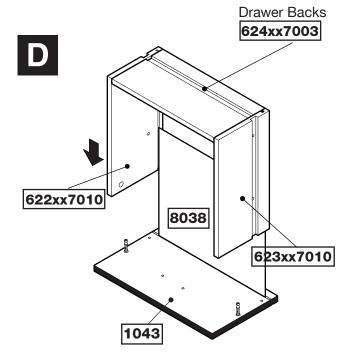
**C:** Sit drawer bottom into groove on drawer front. Ensure foil on the drawer bottom is facing upwards.



Foil surface facing upwards. Plain chipboard surface to underside. 8038 8038

**D:** Locate grooves in left and right drawer sides around drawer bottom and slide down locating cams already inserted in left and right drawer sides onto dowels in drawer front.

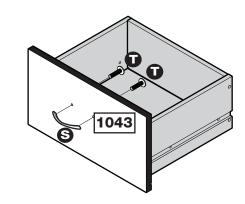
Turn cams 180 degrees to lock.





E: Fit 1 bolt **①** through the pre-drilled hole in the drawer front **1043** and connect to the handle **⑤**.

Repeat on all drawers.



## Step 13

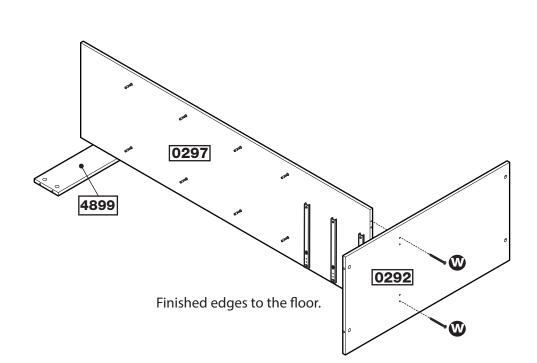


Connect the bottom panel to the divider panel.

Connect the wooden dowels in the bottom of the divider panel **0297** to the central holes in the bottom panel **0292**.

Using screws w secure the bottom panel **0292** to the division panel **0297**.

Position Back rail **4899** Under Divider **0297** to raise it from floor.

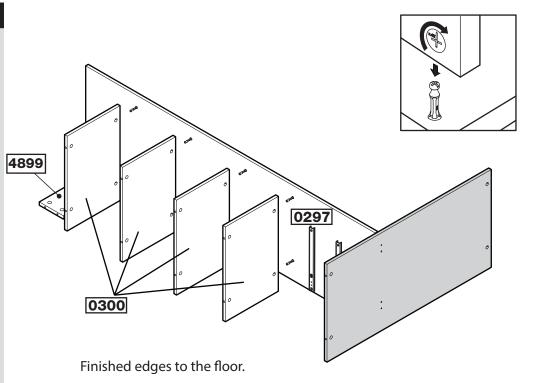


## Step 14

## Connect shelves to divider panel.

Connect the dowels in the divider **0297** to the cams in the shelves **0300** 

Turn cams 180 degrees to lock.



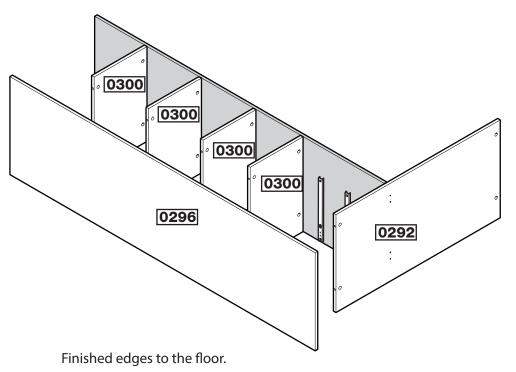
## Step 15

#### Connect right end and to the shelves and bottom panel.

Connect the dowels in the rh end panel 0296 to the cams in shelves 0300 and the bottom 0292

Turn cams 180 degrees to lock.

Remove Back rail **4899** from under Divider



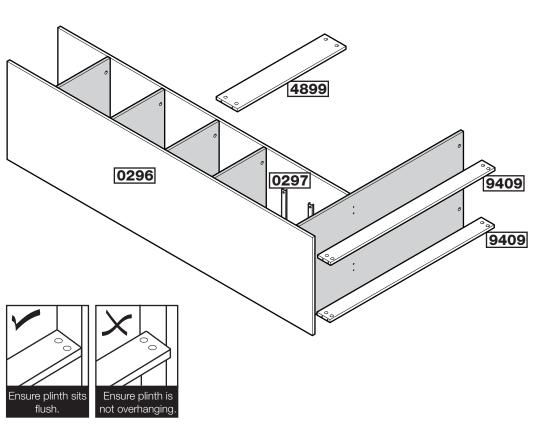
## Step 16

Connect right end to the plinths and back rail to divider.

Connect the dowels in the right end **0296** to the cams in the plinths **9409**. Connect the dowels in the divider **0297** to the cams in the back rail **4899** 

We recommend 2 people for this step, to hold the back rail and plinth in place.

Turn cams 180 degrees to lock.



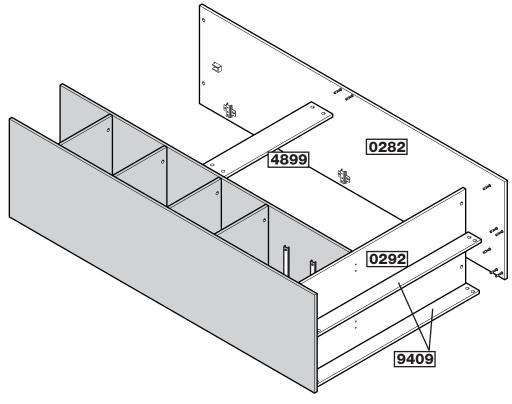
## Step 17

Connect left end to the plinths, backrail and bottom.

Connect the dowels in the left end **0282** to the cams in the plinths **9409**, back rail **4899** and bottom **0292** 

We recommend 2 people for this step.

Turn cams 180 degrees to lock.



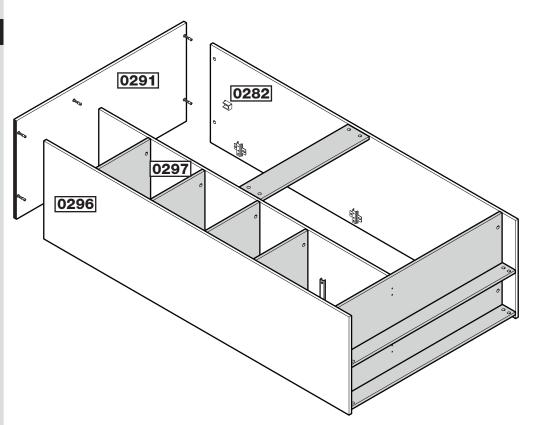
#### Step 18

## Connect top to left end, right end and divider.

Connect the dowels in the top **0291** to the cams in left end **0282** right end **0296** and divider **0297** 

We recommend 2 people for this step.

Turn cams 180 degrees to lock.



## Step 19

Squaring up the unit.

#### IMPORTANT

Ensure a tape measure is used to square up unit!

Before securing the back it is necessary to square up the unit.

You can do this by measuring between XX - XX and YY - YY ensuring these are the same (DIAG 1).

If they are not (DIAG 2) Apply slight pressure as indicated (DIAG 3) until they are the same.

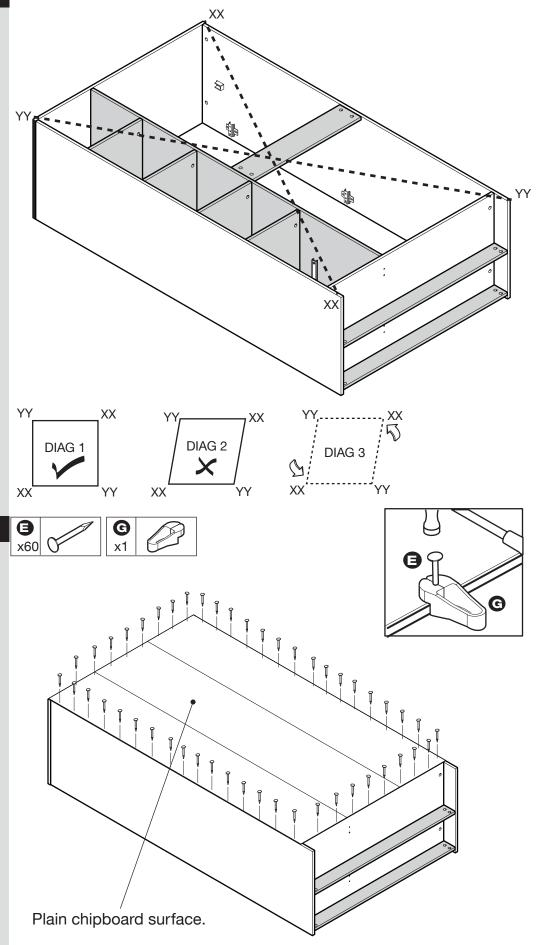


Measure to external corners

#### Step 20

## Attach the back panel to the unit.

Use the panel pin guide when locating the panel pins. This will hold the panel pins vertical and ensure the correct distance from the edge.



### Step 21

#### Fixing to wall

We recommend that this unit is fixed to a suitable wall to prevent possible overbalancing. We have included a fixing bracket for this. No fixing screws are provided as they will need to suit the wall type, and the length of screw will depend on the distance from the back of the unit to the wall. Please ensure fixings used are appropriate to your wall type. Locate the bracket to the top panel or to the end panel as close to top as possible. We do not specify exact location for the bracket, this is left to the customer's discretion.

With help move the unit into position.

## Warning:

2 people to lift. Lift with care.

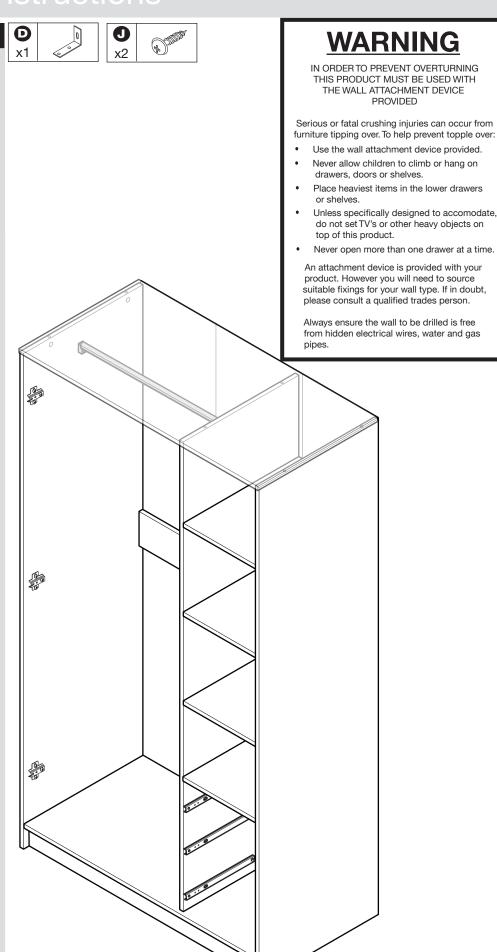


Warning:

Please take care when drilling into the wall, avoiding any pipes and wires. Wear safety goggles when drilling. The use of residual current device (RCD) is recommended when working with tools.If in doubt consult a qualified person.

#### Locate hanging rail

Locate hanging rail onto brackets already attached. The hanging rail just slots onto the brackets.



#### Step 22

#### **Hanging doors**

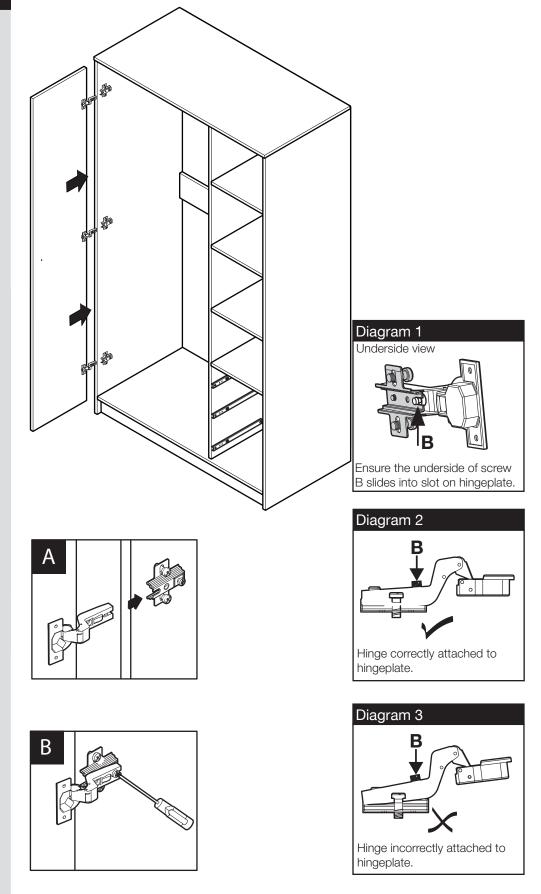
**a:** With help, slot door hinges onto hinge plates. Ensure screw on hinge slides into the slot on hingeplate.

See Diagrams 1, 2 and 3.

**b:** Tighten screw shown to lock hinges in position.

See 'Hinge adjustment' page if the doors need adjusting.

Repeat the process on the remaining door.



## Step 23

#### Hinge adjustment

**a:** To move doors up or down: loosen screws shown and move doors to suit.

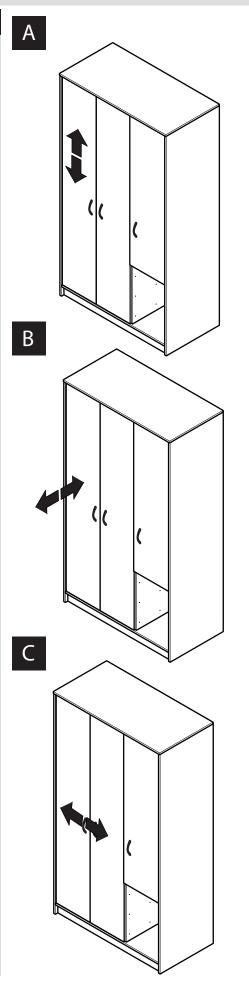
Re-tighten screws.

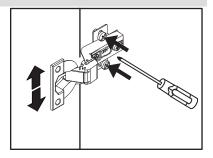
**b:** To move doors in or out: loosen screw shown and move doors to suit.

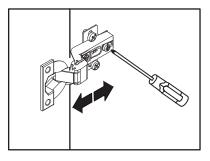
Re-tighten screws.

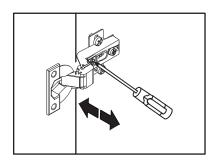
**C:** To move doors left or right: loosen or tighten screw as shown.

Be careful not to fully unscrew.







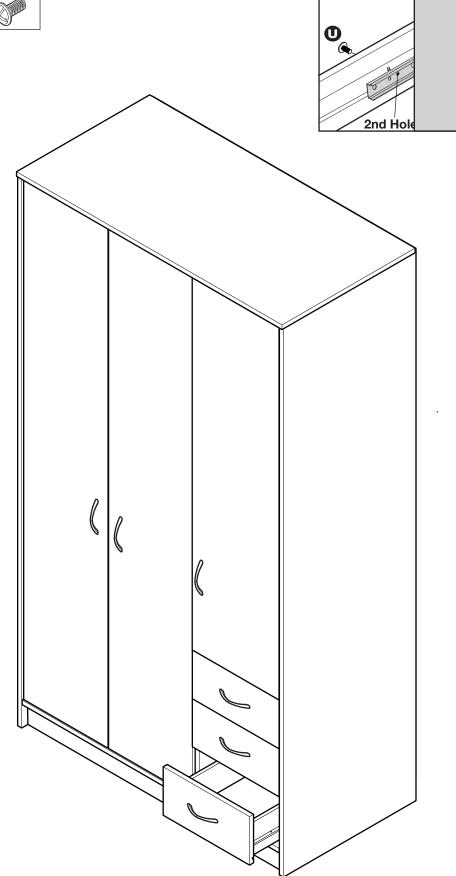


## Step 24



#### Fit the drawers.

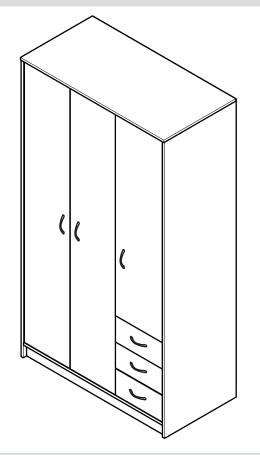
For this step we recommend you follow the helpful hints on the next page.



# <complex-block>

- WHILE PUSHING THE RUNNER AGAINST THE DRAWER SIDE, SCREW THE BOLT FROM THE **INSIDE** OF THE DRAWER, THROUGH THE HOLE IN THE DRAWER SIDE AND INTO THREADED HOLE IN THE RUNNER.
- REPEAT ON OPPOSITE DRAWER SIDE

## Congratulations! Your unit is complete.



## Important Information

If you need help or have damaged or missing parts, call the Customer Helpline:

## 01709 534123

8am - 4.30pm (Monday to Thursday)

(by contacting the customer service line your statutory rights are not affected)

Please have the following information to hand:

- >> Unit Description
- >> Product Code
- >> Product Colour
- >> Place of Purchase
- >> Catalogue Ref. No.
- >> Item Code
- >> Assembly Instructions

We do have an answer machine should you contact us out of office hours, so in addition to the above information could you leave your name, address, daytime telephone number and the nature of your call on the answerphone. All calls will be actioned asap.

You can also e-mail your requests to us at:

#### customer.helpdesk@addspacefl.co.uk

Alternatively, you can write to us at: Customer Service Department, Addspace Furniture Limited, Braithwell Way, Hellaby Industrial Estate, Hellaby, Rotherham, South Yorkshire, S66 8QY.

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